

**OFFICE OF THE
DEPUTY DIRECTOR OF VETERINARY SERVICES
DISTRICT- NARAYANPUR (C.G.)**

TENDER FORM

Last Date of submission
Date -18.12.2014 to 5.00 P.M.
Opening Date
Date - 19.12.2014 at 12.00 A.M

VETERINARY MILK TESTING LABORATORY EQUIPMENT

YEAR - 2014 - 2015

**OFFICE OF THE
DEPUTY DIRECTOR OF VETERINARY SERVICES
DISTRICT- NARAYANPUR (C.G.)**

TENDER DOCUMENT

**FOR SUPPLY OF VETERINARY MILK TESTING LABORATORY EQUIPMENT
FOR YEAR 2014 - 2015**

- Issued to M/s
 - Price of tender document Rupees (500/- Five Hundred only)
 - Price received :.....
 - Receipt No. /Date
-

Signature and designation of issuing officer

.....

**Deputy Director Veterinary Services
District - Narayanpur (Chhattisgarh)**

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CHECK LIST

M/S _____

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Sr. No.	Name of Documents	Page No.	Yes	No
1	2	3	4	5
1	Security Money Deposit in the form of BD of any nationalized Bank			
2	Duly attested photocopy of Manufacturing License & License for products duly approved by the Licensing authority			
3	Annual turnover of Statement for 3 Year by Sales Tax authorities			
4	Duly attested photocopy of Goods manufacturing Practice Certificate			
5	Duly attested photocopy of Valid sales Tax Certificates			
6	Tender Form duly signed by authorized person			
7	Duly attested photocopy of Non-conviction Certificate			
8	List of items quoted (Without indication of Prices)			
9	Format of Financial Bid/Price bid and list of items (Annexure-1)			
10	Format for Financial Bid (Annexure-2)			
11	Item wise desired specification(Annexure-3)			
12	Covering letter (Specimen-1)			
13	General information about Bidder (Specimen-2)			
14	Agreement Bond (Specimen-3)			
15	Duly attested photocopy of Market standing certificate issued by the Licensing Authority (Specimen-4)			
16	Performance Statement (Specimen-5)			
17	Acceptances of terms & Conditions (Specimen-6)			
18	Details of persons (Specimen-7)			
19	Details of Manufacturer/Authorized distributor/dealer/supplier (Specimen-8)			
20	Declaration for not being Black listed (Specimen 9)			
21	Financial Bid (Envelop)			

Submission of checklist duly completed is mandatory

Section A: Tender Supply Letter

**Deputy Director Veterinary Services
District - Narayanpur (Chhattisgarh)**

No.....2014-15/Tender/ -----,

Date.....

To,

M/s.....

.....

.....

.....

Subject: - Tender for supply of Veterinary MILK TESTING LABORATORY EQUIPMENT for year 2014-15

Ref: - Your Letter No Date.....

Please find herewith-enclosed tender form along with agreement bond, terms and condition of tender, list of products.

Last date of Submission of tender **Date and Time - 18.12.2014 UP TO 5.00 PM** and will be opened on the **Date & Time 19.12.2014 AT 12.00 AM**

The tender will be received at Office of the **under signed**.

Encl: - ____ Pages only.

**Deputy Director
Veterinary Services
District - Narayanpur
(Chhattisgarh)**

Section B: Tender Notice

Deputy Veterinary Services, District – Narayanpur (C.G.) (herein after referred to as Purchaser) invites sealed tender for the supply of **Veterinary MILK TESTING LABORATORY EQUIPMENT** from Manufacturer/ Authorized dealer (hereinafter referred to as “Bidder” or “Tenderer”). The Tender form can be obtained from the Purchaser on producing application & payment of Rs. 500/- (Five Hundred) cash or by Bank draft (non refundable) of any scheduled bank in favour **Deputy Veterinary Services, District – Narayanpur (C.G.)** or it can be downloaded from website <http://agrdept.cg.gov.in/> and submitted along with the required bank draft of Rs. 500/- mentioning as above with technical proposals (Technical bid envelop).

All interested manufacturers/ authorized dealer are required to submit their technical proposal and financial proposals in two separate envelopes. The technical proposals will be accompanied with Security Deposit (SD) amount as specified in this tender document elsewhere. The SD should be included in the same envelope containing the Technical Proposal. The technical and financial proposals along with SD must be delivered to the **Deputy Veterinary Services, District – Narayanpur (C.G.)** on or before the due date for submission of proposals mentioned elsewhere in the Tender document.

The envelope containing Technical proposal along with the SD will be opened on the specified date and time in presence the Purchase committee and in presence of bidders or their authorized representatives who choose to attend.

The summary of various activities with regard to this Invitation of bids are as given below

- | | | |
|---|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Date of commencement of Sale of tender Document | 05.11.2014 |
| 2 | Last Date of Sale of Tender Document | 18.12.2014 up to 12 AM |
| 3 | Last Date and Time for Submission of Proposals | 18.12.2014 up to 5.00 PM |
| 4 | Date and Time of Opening of Technical Proposals | 19.12.2014 at 12.00 AM |
| 5 | Security Deposit | 3% of Budgetary Estimate of each quoted items as given in Annexure 1 of this tender document, in the form of Bank Draft from scheduled bank and as per terms mentioned elsewhere in the document. The Purchaser will not be liable to pay any interest on such SD amount. Cash or Cheques or any other mode will not be accepted. |

Section C: Information and Instructions for Bidders

Submission of Proposal

The eligible manufacturers or also referred to as “bidders” should submit their proposals in the format and content provided in Section E: Technical Proposal and Content and Section F: Financial Proposal and Content.

Two copies of Technical proposal are to be submitted. Each Copy being physically separated, bound, sealed and labeled as “Technical Proposal” and marked ‘Original’ or ‘Copy’ as appropriate. Both the copies along with SD shall be put in the same envelope containing the technical proposal.

Separate Financial Proposal for each category of Items shall be placed in different envelopes clearly marked “Financial Proposal – (Category of Medicines as indicated above)”. Both Technical and Financial Proposal shall be kept in an outer envelope clearly marked “ TENDER FOR THE SUPPLY OF VETERINARY MILK TESTING LABORATORY EQUIPMENT, 2014-15 DUE ON **18.12.2014 AT 5 PM** “. The outer envelope should also bear the submission address, name of the bidder and contact details.

The tenderer should apply in the enclosed form only. The same on acceptance will constitute the contract in terms specified there in. All/Any conditional tenders are liable to be rejected.

The filled Tender or Proposal should reach the office of **Deputy Veterinary Services, District – Narayanpur** Chhattisgarh according to the last date and time for submission given Section B: Tender notice however, Purchaser may at its discretion extend the said deadline for submission of the proposal by amending the tender document. Any proposal received late i.e. after the stipulated date and time will be rejected.

Validity of Proposal

The tender terms and conditions including financial rate contracts agreed upon with the successful bidder shall be valid up to **One Year**. The rate contract period may, however, be extended for a further period on mutually agreed terms on the discretion of the Purchaser for a maximum period of three months. Any contract mentioning otherwise validity period will not be considered.

Language and Currency of Proposal

All the enclosed documents shall be in English or Hindi, if any document is produced in any language other than English or Hindi, true translation copies of such documents in English shall be enclosed duly attested by a Gazetted officer. Failure to submit English translation of such documents shall make tender invalid. Further the price quoted in the Proposals shall only be in Indian Rupees.

Tendering Cost

The prospective manufacturers shall bear all costs associated with tendering process with respect to preparation and submission of proposals. The Purchaser shall not be responsible or liable for any of these costs regardless of conduct or outcome of this tender process. It may be noted that none of the tender related costs related to preparation and submission and other incidentals costs if any are reimbursable

Risk of Proposal Rejection

Any proposal application which is incomplete from any respect i.e. not fulfilling any of the requirements of Section E: Technical Proposal or Section F: Financial Proposal or any other clause, conditions in the tender document shall be liable for rejection. Any Illegible and over writing, cutting etc. in the rates filled in financial bid will make the proposal also liable for rejection. Further bids have to be submitted in a fresh bid sheet as per format given in Annexure 1, Non submission of bids in a fresh bid sheet shall be liable for rejection.

Changes in Tender Document

Purchaser may at any time prior to the deadline for submission of bids, for any reasons, whether on its own initiative or in response to the clarification sought by any prospective bidder, modify, change incorporate or delete any part of the tender document. In order to allow sufficient time for preparation against such changes, Purchaser may at its discretion extend the deadline for the submission of bids.

Tender Evaluation

Thereafter, financial bids will be opened by the purchase committee to provisionally assign the vendor selection for each medicine in the order of preference as under –

First Preference – Lowest Bidder (L-1)

Second Preference – L-II

Third Preference – L-III

Thereafter the purchaser shall invite the L-1 bidder for negotiations and if the purchaser feels that negotiation process is not producing any results and the overall contract value gap between L-I, L-II or L-III is not more than 10% (or any other % as may deem fit to the Purchaser), they shall invite L-II and/or L-III bidder accordingly for final negotiation.

The selected bidder(s) (also referred as Contractors in the document) will be communicated in writing about the results. The SD shall be returned to all unsuccessful bidders or disqualified bidders **only via registered post at the address** of communication mentioned in the application.

Right to Reject/Accept any of all Bids

- The Purchaser reserves the right of the accepting the tender in whole lot or distinct part of it or the supply can be distributed between more than one tenderer.
- The undersigned may reject all or any of the tenders without assigning any reasons there of or annul the tender process without thereby incurring any liability to the prospective bidders.
- No tender shall be taken into consideration unless it satisfies all the requirements prescribed above and is presented within prescribed time limit. Purchaser, however reserves the right to give any relaxation in this connection.

Penalty Clause

The terms and conditions mentioned in the tender document contains the penalty clause as per the store purchase rules of CG that will get attracted in case of default from successful bidder.

Mode of Submission of Proposals

Proposal shall be accepted by registered post or speed post or by depositing the tender form in the drop box at the address specified in **Section B: Tender Notice section of the document**. Proposals received in any other mode shall not be acceptable.

Right to Black List Defaulting Contractors

The purchaser reserves the right to Black List any contractor either in whole or in part limiting to certain products and for certain period for any breach of any of the terms and conditions of the tender. Such Black Listed Tenderer or his establishment will not be eligible to participate in any of the departmental tenders accordingly.

Authorized Signature

If tender being submitted by a partnership firm or a company it must be signed separately by each partner/director and in the event of absence of any partner/director it must be signed on his behalf of a person holding power of attorney which should be issued by the person absent, authorizing him to do so which should be produced with the tender and it must be disclose that the firm is registered under Indian Partnership Act/Companies' Act along with specification of No. of Partners/Directors who constitute the firm/Company with their names & address and should give other detail of manufacturing unit as detailed in Specimen 7 to this tender document . Each page of the proposal and its enclosures should be signed at the bottom by the tenderer / Authorized Person.

Deputy Director
Veterinary Services
District Narayanpur (C.G.)

Section D: Tender Terms and Conditions

1. SECURITY DEPOSIT

- a. The Security Deposit (SD) should be equal to 3% of the value of budgetary estimate for each item as given in the Annexure 1 forming part of Financial Bid in Section E of the document. SD should only be in the form of Bank Draft from any scheduled bank favouring “**Deputy Veterinary Services, District – Narayanpur (C.G.)**. SD in the form of CHEQUE/CASH/ POSTAL / BANK Guarantee will not be accepted. For Public Sector Under takings Bank Guarantee shall also be accepted for the validity period of the proposal.
 - b. Security Deposit in any other form, which may have been made earlier or any payment pending with the purchaser will not be adjusted towards the requirement of Security Deposit in this tender
 - c. The SD shall be returned to all unsuccessful bidders or disqualified bidders via registered post at the address of communication mentioned in the application and if the tenderer want to collect it personally than an authority letter with all the detail of SD amount must be required by the collecting person.
 - d. Security Deposit will be returned to the successful bidder after one month from the date of completion of the supply of **MILK TESTING LABORATOTY EQUIPMENT**.
2. The price quoted by the tenderer shall not in any case, exceed the controlled price, if any, fixed by the Central/State Government and the Maximum Retail Price (MRP). The **Deputy Veterinary Services, District – Narayanpur (C.G.)** at his discretion, will exercise the right to revise the price at any stage so as to conform to the controlled price or MRP as the case may be. This discretion will be exercised without prejudice to any other action that may be taken against the tenderer.
 3. For any changes to the rates quoted by the firm in tender documents i.e. proposed rates & M. R. P. rates, at the time of supply then such changes must be informed to undersigned well in time (before supply) and following conditions shall apply with respect to any changes in rates during the period of supply or any extension thereof -
 - (a) After approval of Tender rate, if M. R. P. increases, there will be no change in approved rates and tenderer will have to supply the order on approved tender rates only.
 - (b) If M. R. P. decreases during the contract period than the quoted rates will also be decreased in the same proportion and the decreased rate will be treated as approved rate, Contractor will have to supply the **MILK TESTING LABORATOTY EQUIPMENT** at the reduced rate. It will be **mandatory for the tenderer** to pre-intimate the purchaser about the reduction in rate due to change in MRP otherwise purchaser has the right to forfeit SD amount and/or blacklist the tenderer and/or cancel his supply orders and/or recover the loss incurred to the Purchaser on account of such rate difference from the security deposit or from any amount due to the tenderer.

- (c) Further if the Purchaser comes to know that there was a difference in the rate mentioned in tender documents and as per MRP/ rate in Invoice towards supply of goods after the supply of goods, Then the Purchaser has the right to take appropriate action & loss incurred to the Purchaser on account of such rate difference will be deducted from security deposit or from any amount due to the tenderer.
- (d) M. R. P. should also be mentioned along with the quoted price, without which the tender will not be considered. Please refer the format in Annexure 1
- (e) On any circumstances the rates tendered shall not be allowed to be revised upward by the Tenderer during the terms of the tender.
4. Purchase preference will be given to state's SSI Unit/Govt undertaking units per Store Purchase rules of the Government of Chhattisgarh, provided those units have full fill all the other terms and conditions of the tender.
 5. The approved/quoted prices will hold goods till the **One Year** and may be further extended up to three months with the prior approval of **Deputy Veterinary Services, District – Narayanpur (C.G.)** The delivery of goods by the contractor should be **Deputy Veterinary Services, District – Narayanpur (C.G.)** and Chhattisgarh. The cost of packing, forwarding, freight and other charges for effecting delivery at the destinations shall be borne by the tenderer (also referred to as Successful Bidder).
 6. All dues regarding taxes and duties including sales tax commercial tax excise duty, octoroi duties levied on the supply shall be payable by the tenderer himself. The Purchaser on written request shall only grant a certificate of total quantity of supply made.
 7. All losses during transit including the losses due to breakage and shortage, spoilage etc. will have to be borne by the tenderer at his own cost.
 8. In the event of the supply being not accepted at the destination, it shall be responsibility of the contractor to remove the same forthwith at his own charges and cost.
 9. Any amount due to the Government of Chhattisgarh from the tenderer on any account in respect of this tender may be recovered from him as arrears of land revenue.
 10. The purchase orders shall be made in the name of tenderer only. Tenderer will raise Invoice in the name of purchaser and the respective payments shall be made in the name of tenderer /manufacturer only. In case Tenderer wish to supply the items through their distributors or Agent, Prior intimation along with the tender form about such distributor or Agent through which the items will be supplied shall be provided with authorization certificate to the **Deputy Veterinary Services, District – Narayanpur (C.G.)** Chhattisgarh in writing. In

such case the authorised distributor or Agent will raise Invoice in the name of purchaser and the respective payments shall be made in the name of the authorised distributor or Agent only

11. In the event of any dispute or differences arises between the parties of this contract on any of the provisions herein or anything arising here out of this tender document, The same shall be referred to the **Chief Executive Officer, Jila Panchayat, District- Narayanpur, C.G.** for arbitration and his decision thereon shall be final and binding to all concerned.
12. **Deputy Veterinary Services, District – Narayanpur Chhattisgarh** reserves the right to increase or decrease the approx requirement quantity at the time of order place. The Tenderer will be bound to comply without any claim for the compensation.
13. The tenderer shall be held responsible for the supply of any spurious or contaminated medicine, dressing material and the cost involved in testing and other legal proceeding and the cost of replacement will be borne by him.
14. The specification of the **INSTRUMENT & EQUIPMENT** to be supplied .
15. Supply being made should be strictly of the same description as prescribed in the purchase order and in the same quantity as per purchase order issued. Any deviation without a prior approval from **Deputy Veterinary Services, District – Narayanpur (C.G.) Chhattisgarh** in writing from Purchase Order in terms of Item description, its unit of measure or quantity will not be acceptable and such supply will not be liable for payment.
16. Expiry of the **INSTRUMENT & EQUIPMENT** must be minimum of one year after the date of supply.
17. **INSTRUMENT & EQUIPMENT** should be dully labeled indicating batch number, expiry date, MRP rates/for institutional supply (**C.G. Govt. Supply-NOT FOR SALE**) and other necessary instruction.
18. **ORDERS AND DELIVERY SCHEDULES**
 - a. The purchaser does not guarantee the quantity, which will be ordered. The quantity mentioned in Financial Proposal Annexure 1 against the items is tentative and no claim for release of order for that many quantities will be entertained.
 - b. The purchaser reserves the right to order for only such quantity as may be necessary and the Tenderer will bound to supply the ordered quantity only, Purchaser may issue subsequent orders as and when required. Quantities supplied in excess will not be paid for and tenderer will be responsible to take it back on his own expenses.

- c. The entire supply shall need to be completed within the period mentioned in the Purchase Order or for the period extended by **Deputy Veterinary Services, District – Narayanpur Chhattisgarh**
- d. If the contractor fails to execute the supply within the stipulated time, the purchaser is empowered to make emergency purchases at the risk & cost of the contractor and claim the difference in total cost from the tenderer in addition to other penal clauses.

19. PENALTY CLAUSE:

- a. In case commodities indented are not supplied within the time limit or loss is not made good according to the terms & conditions of this tender, the tenderer shall be liable to pay liquidated damages and by the way of penalty the sum of 2% of the cost of order placed, shall be deducted from the bill for every month of delay (Month will be considered of 30 days and part month will be considered as Full month for the calculation of penalty)
- b. Further it shall be lawful for the **Deputy Veterinary Services, District – Narayanpur Chhattisgarh** to purchase the **MILK TESTING LABORATORY EQUIPMENT** indented from open market at the risk and cost of the tenderer who in addition to the liquidated damages, aforesaid shall also be liable for any losses or damages caused by the said purchases to the Government
- c. In case, however, no supply is made even after expiry of **60 days** from the date of issue of order of supply, the amount of security deposit shall be forfeited to the Government of Chhattisgarh and the tender shall stand terminated.
- d. **REMEDIAL CLAUSE:** However, if the purchaser is satisfied that the delay in supply was caused by the circumstances beyond the control of tenderer, he may grant him in writing, extension of time which will not exceed **60 days** which shall not be extended again. In such case the purchaser may forgo the whole or part of the liquidated damages as the purchaser may deem proper except the actual extra cost incurred in making purchases from open market.

- 20. The **MILK TESTING LABORATORY EQUIPMENT** shall be supplied in the packaging specifications as provided in Annexure 1.
- 21. The Invoice/Billing shall be done in the name of “**Deputy Veterinary Services, District – Narayanpur, Chhattisgarh**”
- 22. The Information with respect to Manufacturer/Supplier's excise registration no, Purchase Order No issued by the Purchaser, Drug License No., VAT/Sales Tax Registration No, MRP **MUST** be mentioned in the Invoice with other details. Invoices not complying with these conditions and/or not supported by proof of delivery shall not be liable for payment.
- 23. The purchaser reserves the right to randomly select from each batch of the consignment received either at the time of receiving the goods or at any time

during the shelf life of the product for test and analysis at any laboratory approved under the Drugs and Cosmetic act 1940 and Rules notwithstanding the routine sampling that may be carried out by the Drugs and Regulatory authorities. The batches resulting in rejections shall be returned to the Supplier at his own cost. The cost of medicines and the cost of removal of such medicines incurred by the supplier shall not be paid for.

24. In the event of breach of any of the above terms & conditions of the tender by the tenderer, the purchaser, shall have the right to forfeit the security deposit or the balance there as the case may be, for the said breach, but without prejudice to the right of Government of Chhattisgarh to recover further sum as damages from any sum which may become due to the tenderer by the Government or otherwise however.

25. If Manufacturer bidding those product which he has not manufacture but marketing those product manufacturing in loan license by another manufacturer then a marketing agreement between bidder and licenses holder manufacturer must be submitted also Good Manufacturing Practice certificate & Non-Conviction certificate of that particular loan license will be required.

Name and Signature of Authorized Signatory

(Note: Proprietor/Partner of Firm/Director of Company will sign the letter)

Section E: Technical Proposal and Content

In order for the Purchaser to evaluate the technical proposals fairly and completely, all prospective bidders must follow the sequence and format laid out below for submission of their technical proposal. To be considered the bidders must provide a complete response to the technical proposals along with supporting and must submit following minimum requirements in the sequence mentioned below –

1. Covering Letter (**Specimen 1**)
2. General Information about Bidders (**Specimen 2**)
3. Agreement Bond (**Specimen 3**)
4. Security Deposit and Physical Security Deposit in the manner provided elsewhere in the document.
5. Duly attested photocopy of **Manufacturing License** for the products approved by the Licensing authority must be enclosed for each and every product quoted in the tender. The license must have been renewed up to date & valid for complete Rate Contract period & supplies being made against it. The copy should be legible; items should be clearly marked and should be clearly readable. The attestation should be made by a public notary/Gazetted Officer. If *the manufacturer* is bidder then he has to produce manufacturing license of their own and if the bidder is *authorized distributor/dealer /supplier* then he has to produce manufacturing license of the manufacturer whom the products are quoted.
6. Manufacturer/ Authorized distributor/dealer/supplier, whoever is bidding, should have minimum average annual turnover of **Rs. Fifty Lac** during the last three financial years. The duly attested copy of Certificate of annual turnover should be issued by Chartered Accountant (CA) and should be supported by Audit Report and Audited Financial statements for last three years i.e. 2011-12 2012-13 and 2013-14. In case Audit of 2013-14 is pending, provisional financial statements with scanned copy of turnover certificate from the Chartered Accountant must be submitted.
7. Duly attested photocopy of **Market Standing Certificate** issued by the Licensing Authority, as a Manufacturer with at least two years continuous manufacturing License i.e. **2012-2013 and 2013-2014** in respect of items covered by Drugs and Cosmetics act, 1940 and rules there under for each drug quoted. If the **manufacturer** is bidder then he has to produce Market Standing Certificate of their own and if the bidder is *authorized distributor/dealer /supplier* then he has to produce Market Standing Certificate of both i.e. their own and of the manufacturer whom the products are quoted.
8. Duly attested photocopy of **Non-conviction certificate** issued by the drug controller is compulsory enclosed of the year 2013-14. If the *manufacturer* is bidder then he has to produce Non-conviction certificate of their own and if the bidder is *authorized distributor/dealer /supplier* then he has to produce Non-conviction certificate of both i.e. their own and of the manufacturer whom the products are quoted.

9. Duly attested photocopy of **GMP certificate of last two financial year i.e. 2012-13 & 13-14** issued by the drug controller issued by the concerned authorities, and. if the **manufacturer** is bidder then he has to produce GMP certificate of their own and if the bidder is authorized **distributor/dealer /supplier** then he has to produce GMP certificate of the manufacturer whom the products are quoted.
10. Manufacturer/ Authorized distributor/dealer/supplier, whoever is bidding has submitted duly attested photocopy of valid sales Tax registration certificates issued by concerned Authorities.
11. Acceptance of Terms and Conditions (**Specimen 4**)
12. Details of personnel working with the manufacturer/authorized dealer/supplier and have relatives as gazetted officer in veterinary department (**Specimen 5**)
13. If the organization is registered under SSI/ State Gov Undertaking Unit, upload Duly attested copy of registration
14. Incorporation Certificate of the Organization (Incase of Non Proprietary firm)
15. Performance Statement in an affidavit executed before Executive Magistrate/Public Notary (**mandatory**).
16. Details of the Manufacturer/ Authorized distributors/dealer/suppliers. (**Specimen 6**).
17. Duly attested Authorization Certificate in case Manufacturers wish to supply the items through their Authorized distributors/dealer/suppliers.
18. Duly attested Authorization certificate issued by manufacturer of item, if Authorized distributor/dealer/supplier is submitting tender.
19. Declaration for not being black listed (**Specimen 7**).
20. Details of the Manufacturing Unit (**Specimen 8**).
21. Duly complete checklist is **mandatory**.

Note -The above documents should be arranged in serially as given in above manner with paging.

Section F: Financial Proposal and Content

Separate Financial Proposal for each category of MILK TESTING LABORATORY EQUIPMENT should be placed in different envelopes clearly marked "Financial Proposal (Category MILK TESTING LABORATORY EQUIPMENT as indicated above)". Each Financial Proposal be submitted with the covering page as below –

To,

The Deputy Director of Veterinary services
Distt - Narayanpur, (CG)

Subject: Financial Proposal for Supply of MILK TESTING LABORATORY EQUIPMENT to the office of Deputy Director of Veterinary Services, Distt- Narayanpur Chhattisgarh

Dear Sir,

I/We _____ (name of the Organization) are pleased to submit our financial proposal for the supply of MILK TESTING LABORATORY EQUIPMENT in accordance with our technical proposal and as per request in Annexure 2 of the tender form dated _____

Our Attached financial Proposal is for the total sum of Rs given as below –

SNo	Category MILK TESTING LABORATORY EQUIPMENT	Amount in Figures (Rs) (total for all MILK TESTING LABORATORY EQUIPMENT) (inclusive of all taxes, freight and Insurance)	Amount in Words (total for all MILK TESTING LABORATORY EQUIPMENT)(inclusive of all taxes, freight and Insurance)
1	MILK TESTING LABORATORY EQUIPMENT SS as per format and list attached in Annexure 2 to the Tender Document	4.00 lakh	Rupees four lakh only

We understand that our financial proposal is unconditional and any conditions mentioned shall make our tender liable for rejection. Our financial proposal shall be valid till **One year** or till the end of supply as per terms and conditions of supply period laid elsewhere in the tender document.

We acknowledge that with reduction in MRP of items being supplied in this tender there would be a proportionate decrease in our quoted price. We take full responsibility to intimate the Purchaser with such change in advance to supply.

Thanking You,

Yours truly,

Name and Signature of Authorized Signatory

(Note: Proprietor/Partner of Firm/Director of Company will sign the letter)

Annexure 1: Format Annexure 1: Format for Financial Bid/Price bid and List of Items

(In Rs.)

S.N o.	Provided by Purchaser					To be filled by bidder
	Name of/ item	Packi ng	Appr ox. requir ement	App ro Valu e	S.D Amo unt	Unit price inclusive of all taxes, charges
1	2	5	6		7	8
1	Electric Gerber Centrifuge Machine					
2	Dual Purpose Dairy Centrifuge					
3	Fat Testing Centrifuge Machine 24 Test					
4	Fat Testing Centrifuge Machine – 12 Test					
5	Lock stopper Brass Cap					
6	Lock Stopper Keys – Aluminum					
7	Lactometer Zeal Type					
8	Lactometer Long neck, 20-35 with ½ division, Calibrated at 27 deg C, accuracy +0.25 LR.					
9	Lactometer Long neck 15-40 with ½ division, Calibrated at 6 F, accuracy + 0.25 LR.					
10	Lactometer Zeal Type 0-40 with ½ division					
11	Thermometer 0-220°F (Mercury) – Commercial Grade					
12	Thermometer 0-220°F (Mercury) – Imported Tubing Tested					
13	Thermometer 0-100°C (Mercury) – Commercial Grade					
14	Thermometer 0-100°C (Mercury) – Imported Tubing Tested					

15	Thermometer 0-220°F (Alcohol) – Commercial Grade					
16	Thermometer 0-220°F (Alcohol) – Imported Tubing Tested					
17	Thermometer 0-100°C (Alcohol) – Commercial Grade					
18	Thermometer 0-100°C (Alcohol) – Imported Tubing Tested					
19	Milk Pipette 10.75 ml – Double Tested					
20	Graduated Pipette 10ml					
21	Test Tube 18x150 mm					
22	Milk Butyrometer 0-10% - ISI Marked					
23	Milk Butyrometer 0-10% - Double Tested					
24	Graduated Burette 25 ml – Borosilicate Glass					
25	Graduated Burette 50 ml – Borosilicate Glass					
26	Burette Stand of Iron 8” Long with Clamp					
27	Glass Beakers 100 ml. – Borosilicate Glass					
28	Glass Beaker 500ml. - Borosilicate Glass					
29	Porcline Dish, 3 Inch					
30	Spirit Lamp (Stainless Steel) 100 ml					
31	Butyrometer Shaking Stand (Plastic) 12 Holes					
32	Plastic Sample Bottles 50ml. with cap					
33	Plastic Sample Bottles 100ml. with cap					
34	Caps for 50 ml Plastic Sample Bottle					
35	Plastic Sample Bottle Tray for 24					

36	Tray for Reagents – Size 16x12 inches (Plastic)					
37	Plastic Tilt Measure 1ml with rubber cork with Plastic Bottle					
38	Plastic Tilt Measure 1ml with rubber cork without Bottle					
39	Plastic Tilt Measure 10ml with rubber cork with Plastic Bottle					
40	Plastic Tilt Measure 10ml with rubber cork without Bottle					
41	Test Tube Stand for 12 Tubes of 18x150 mm (Aluminum)					
42	Nylon Brush for Cleaning Butyrometer					
43	Nylon Brush for Cleaning Pipette					
44	Nylon Brush for Cleaning Sample Bottle – As per Sample Bottles					
45	Plastic Measuring jug for Acid Dillution 1 Litre					
46	Wooden Hammer for Opening Milk Can					
47	Plastic Hammer for Milk Can Lid Opening					
48	Butyro Refractometer with Double Scale one for oil 0 to 100 with accuracy 0.1, directly reading on micrometer, second scale for sugar 50-80% with accuracy 1%					
49	Water Bath for circulation for BR Machine, Double walled outer made of MS Duly Powder Coated, inner of SS 304, Fitte with Circulation pump for circulation of water					
50	MBRT Water Bath with thermostatically control, inside made of SS & outer made of MS, suitable for 01 nos stand of					

	24 test tubes 15x150 mm / butyrometers, approx inside bath size 10x12x6 inches.					
51	Plastic Lactometer Jar – Small					
52	Plastic Lactometer Jar – Big					
53	Centrifuge Machine 12 Test					
54	Hot Plate, Universal Type, shock proof, Round Type, non stick, coated, Temp range 300 deg C. Temp Control Thermostatic. Pilot lamp & Control in front panel brand.					
55	Electronic Weighing Balance Cap. 200 grams, accuracy +1mg					
56	Electronic Weighing Balance Cap. 300 grams, accuracy +10mg					
57	Pipette 1 ml – Graduated					
58	Pipette 2 ml – Graduated					
59	Pipette 5 ml – Graduated					
60	Pipette 10 ml – Graduated					
61	Pipette 20 ml – Graduated – Grade A Pipette 20 ml – Graduated – Grade B					
62	Pipette 50 ml – Graduated – Grade A Pipette 50 ml – Graduated – Grade B					
63	RM Value Assembly (including clamps, flask 300 ml, burner, stands condenser etc complete with Heater)					
64	RM Value Assembly only flask 300 ml					
65	Thermometer 110 deg C – Alcohol					
66	Dropping Bottle (250 ml)					
67	Sample Bottle stand					
68	Reagent Bottle 250 ml					
69	Reagent Bottle 500 ml					
70	Reagent Bottle 1000 ml					
71	Test tube Holder					
72	Milk collection tray					

73	Plunzer (SS)					
74	Sample tray box (GI sheet), size length 18" x 7½ x 3"					
75	Adulteration detection kit (Medium size 500 test)					
76	Milk sampler (SS) 50 ml					
77	Funnel with strainer set steel					
78	Amyl Alcohol for milk fat testing					
79	Gerber Sulphuric acid milk fat testing					
80	Glacial Acetic Acid					
81	Alizarin Powder					
82	Ammonium Acetate					
83	Ammonium Carbonate					
84	Ammonium Hydroxide					
85	Ammonium Molybdate					
86	Ammonium Oxalate					
87	Bromocresol purple					
88	Ferric chloride					
89	Copper sulphate					
90	Sodium potassium tartrate (Roebelle salt)					
91	Conc. Hydrochloric Acid					
92	Iodide solution					
93	Mercuric chloride					
94	Mercuric Nitrate					
95	Conc Nitric Acid					
96	Potassium Iodine					
97	Potassium Hydroxide					
98	Potassium chromate					
99	Potassium permanganate					
100	Phenolphthalein Indicator					
101	Ethyl Alcohol					
101	Sodium Hydroxide					
102	Sodium Carbonate					
103	Silver Nitrate					
104	Soluble starch					
105	Iodine					
106	Iodine Trichloride					
107	Methylene Blue					
108	Distilled water					
109	Chlorine solution					
110	Conc sulphuric Acid					

111	Tryptone Glucose Agar					
112	Moisture Analyzer (For Paneer & S.M.P.)					
113	Water Bath for M.B.R.T.					
114	Hot Plate heater					
115	Frizze (200 litre) for sample keeping					
116	Water hardness kit					
117	Nylon filter (for paneer)					
118	Can filter nylon					
119	Dahi tray					
120	Teflon hammer					
121	Milk can (lock system) 40 ltr. & 20 ltr. (SS & Aluminium)					
122	Sulphuric acid (lab grade)					
123	Electronic milk testing machine					
TOTAL				40000 0.00	12000. 00	

Desired specification of items are given in Annexure 3

Annexure 2: Format for Financial Bid
Price schedule of items quoted -

S No .	Name of INSTRUMENT & EQUIPMENT	Packin g	SD amo unt	Basic Price inclusive of incidental services	Total landed unit price/ price quoted (As in annexure 1)	MRP (In Rs)
1	2	3	4	7	14	15

Desired specification of items are given in Annexure 3

Annexure 3: Item wise desired specifications**SPECIFICATION STANDARD LIST OF EQUIPMENTS**

S.No.	Specification
1	Electric Gerber Centrifuge Machine for 24 Test with Brake, Timer & Protective Cover.
2	Dual Purpose Dairy Centrifuge for 8 Gerber Test or 4x50ml. Solubility Index Tubes with Brake, Timer & Protective Cover.
3	Fat Testing Centrifuge Machine – 24 Test ISI Specified complete with upper disc of CRCA 22 guage sheet & acid proof HDPE tube holders, Solid construction (Hand Operated)
4	Fat Testing Centrifuge Machine – 12 Test - ISI Specified complete with upper disc of CRCA 22 guage sheet & acid proof HDPE tube holders, Solid construction (Hand Operated)
5	Lock stopper Brass Cap
6	Lock Stopper Keys – Aluminum
7	Lactometer Zeal Type , short neck, 0-40, calibrated at 84 deg F, accuracy + 0.5 LR
8	Lactometer Long neck, 20-35 with ½ division, Calibrated at 27 deg C, accuracy +0.25 LR.
9	Lactometer Long neck 15-40 with ½ division, Calibrated at 6 F, accuracy + 0.25 LR.
10	Lactometer Zeal Type 0-40 with ½ division
11	Thermometer 0-220°F (Mercury) – Commercial Grade
12	Thermometer 0-220°F (Mercury) – Imported Tubing Tested
13	Thermometer 0-100°C (Mercury) – Commercial Grade
14	Thermometer 0-100°C (Mercury) – Imported Tubing Tested
15	Thermometer 0-220°F (Alcohol) – Commercial Grade
16	Thermometer 0-220°F (Alcohol) – Imported Tubing Tested
17	Thermometer 0-100°C (Alcohol) – Commercial Grade
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19	Milk Pipette 10.75 ml – Double Tested
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25	Graduated Burette 50 ml – Borosilicate Glass
26	Burette Stand of Iron 8” Long with Clamp
27	Glass Beakers 100 ml. – Borosilicate Glass
28	Glass Beaker 500ml. - Borosilicate Glass
29	Porcline Dish, 3 Inch
30	Spirit Lamp (Stainless Steel) 100 ml
31	Butyrometer Shaking Stand (Plastic) 12 Holes
32	Plastic Sample Bottles 50ml. with cap
33	Plastic Sample Bottles 100ml. with cap
34	Caps for 50 ml Plastic Sample Bottle
35	Plastic Sample Bottle Tray for 24
36	Tray for Reagents – Size 16x12 inches (Plastic)
37	Plastic Tilt Measure 1ml with rubber cork with Plastic Bottle
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44	Nylon Brush for Cleaning Sample Bottle – As per Sample Bottles
45	Plastic Measuring jug for Acid Dillution 1 Litre
46	Wooden Hammer for Opening Milk Can
47	Plastic Hammer for Milk Can Lid Opening
48	Butyro Refractometer with Double Scale one for oil 0 to 100 with accuracy 0.1, directly reading on micrometer, second scale for sugar 50-80% with accuracy 1%
49	Water Bath for circulation for BR Machine, Double walled outer made of MS Duly Powder Coated, inner of SS 304, Fitted with Circulation pump for circulation of water
50	MBRT Water Bath with thermostatically control, inside made of SS & outer made of MS, suitable for 01 nos stand of 24 test tubes 15x150 mm / butyrometers, approx inside bath size 10x12x6 inches.
51	Plastic Lactometer Jar – Small
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53	Centrifuge Machine 12 Test
54	Hot Plate, Universal Type, shock proof, Round Type, non stick, coated, Temp range 300 deg C. Temp Control Thermostatic. Pilot lamp & Control in front panel brand.
55	Electronic Weighing Balance Cap. 200 grams, accuracy +1mg
56	Electronic Weighing Balance Cap. 300 grams, accuracy +10mg
57	Pipette 1 ml – Graduated
58	Pipette 2 ml – Graduated
59	Pipette 5 ml – Graduated
60	
61	Pipette 10 ml – Graduated
62	Pipette 20 ml – Graduated – Grade A Pipette 20 ml – Graduated – Grade B
63	Pipette 50 ml – Graduated – Grade A Pipette 50 ml – Graduated – Grade B
64	RM Value Assembly (including clamps, flask 300 ml, burner, stands condenser etc complete with Heater)
65	RM Value Assembly only flask 300 ml
66	Thermometer 110 deg C – Alcohol
67	Dropping Bottle (250 ml)
68	Sample Bottle stand
69	Reagent Bottle 250 ml
70	Reagent Bottle 500 ml
71	Reagent Bottle 1000 ml
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77	Milk sampler (SS) 50 ml
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79	Amyl Alcohol for milk fat testing
80	Gerber Sulphuric acid milk fat testing
81	Glacial Acetic Acid
82	Alizarin Powder
83	Ammonium Acetate

84	Ammonium Carbonate												
85	Ammonium Hydroxide												
86	Ammonium Molybdate												
87	Ammonium Oxalate												
88	Bromocresol purple												
89	Ferric chloride												
90	Copper sulphate												
91	Sodium potassium tartrate (Roebelle salt)												
92	Conc. Hydrochloric Acid												
93	Iodide solution												
94	Mercuric chloride												
95	Mercuric Nitrate												
96	Conc Nitric Acid												
97	Potassium Iodine												
98	Potassium Hydroxide												
99	Potassium chromate												
100	Potassium permanganate												
101	Phenolphthalein Indicator												
101	Ethyl Alcohol												
102	Sodium Hydroxide												
103	Sodium Carbonate												
104	Silver Nitrate												
105	Soluble starch												
106	Iodine												
107	Iodine Trichloride												
108	Methylene Blue												
109	Distilled water												
110	Chlorine solution												
111	Conc sulphuric Acid												
112	Tryptone Glucose Agar												
113	Moisture Analyzer (For Paneer & S.M.P.)												
114	Water Bath for M.B.R.T.												
115	Hot Plate heater												
116	Frizze (200 litre) for sample keeping												
117	Water hardness kit												
118	Nylon filter (for paneer)												
119	Can filter nylon												
120	Dahi tray												
121	Teflon hammer												
122	Milk can (lock system) 40 ltr. & 20 ltr. (SS & Aluminium)												
123	Sulphuric acid (lab grade)												
124	Electronic milk testing machine												
	<table border="1"> <tr><td>Measuring range</td><td>Up to 13%</td></tr> <tr><td>Capacity</td><td>120-150 samples per hour</td></tr> <tr><td>Accuracy (Sd)</td><td>0-5% fat: 0.06% 5-8% fat: 0.10% 8-13% fat: 0.20%</td></tr> <tr><td>Repeatability (Sd)</td><td>0-5% fat: 0.03% 5-8% fat: 0.04% 8-13% fat: 0.08%</td></tr> <tr><td>Sample volume</td><td>0.5ml / test</td></tr> <tr><td>Diluent volume</td><td>6.5 ml /test</td></tr> </table>	Measuring range	Up to 13%	Capacity	120-150 samples per hour	Accuracy (Sd)	0-5% fat: 0.06% 5-8% fat: 0.10% 8-13% fat: 0.20%	Repeatability (Sd)	0-5% fat: 0.03% 5-8% fat: 0.04% 8-13% fat: 0.08%	Sample volume	0.5ml / test	Diluent volume	6.5 ml /test
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Sample volume	0.5ml / test												
Diluent volume	6.5 ml /test												

Specimen1: Covering Letter

Dated:

To,

Deputy Director of Veterinary Services,
Distt Narayanpur, Chhattisgarh

Subject: Technical and Financial Proposal for Supply of MILK TESTING LABORATORY EQUIPMENT for the year 2014-15 to the office of Deputy Director of Veterinary Services, Distt- Narayanpur, Chhattisgarh

Dear Sir,

This is in reference to your tender notice dated _____ inviting proposals for the above supply. We _____ (name of the Organization) are pleased to submit our proposal for the above supply.

We have enclosed supporting information/documents with respect to technical proposal in Envelope 1 to aid in evaluation of our proposal and financial Bid in Envelope 2 (and or 3) in separate sealed cover.

We hereby certify that all the documents and information contained in the submissions are true and correct to the best of our knowledge. We also state that we have read and understood the terms and conditions mentioned in the tender document and agree to abide by them. We further state that we are ready to undertake such supply order as per requirements laid down in the tender document.

We understand that submission of this bid does not confer any right to us for selection. We also understand that the Purchaser reserves the right of the accepting the tender in whole lot or distinct part of it or the supply can be distributed between more than one tenderer.

For any clarifications Mr. _____, of _____ (Name and Address with Telephone Number) may be contacted.

Thanking You,

Yours truly,

Name and Signature of Authorized Signatory

(Note: Proprietor/Partner of Firm/Director of Company will sign the letter)

Specimen 2: General Information about Bidders

1. Name of the Firm
2. Address of the Firm for Correspondence:
.....
3. Constitution of the Firm
(Proprietorship, Company, Partnership etc)
4. PAN Number of the Firm
5. Year of Incorporation of the Firm
6. In case of non proprietary firm, Name of Authorized Person for signing the tender:
-.....
.....
(Encl. Power of attorney and Deed letter)

7. Name and Address of all the Partners/Directors (in case of Partnership firm/Company):

Signature of Tenderer
With seal

Specimen 3: Agreement Bond (Non Judicial Stamp Paper of Rs 50/- Signed and Notarized)

AGREEMENT BOND

I/We hereby tender for the supply of **MILK TESTING LABORATORY EQUIPMENT** to the Government of Chhattisgarh acting through the Deputy Director of Veterinary Services, Distt. Narayanpur - Chhattisgarh, (hereinafter called purchaser) for supply of Veterinary **MILK TESTING LABORATORY EQUIPMENT** at the rates mentioned in the schedule of this memorandum in accordance with the terms and condition. I/We here by agree to abide by and fulfill the terms of this tender and all conditions of tender opened here to, or in default there of to forfeit the security deposit and pay to the said Government of C.G. or his successors, the penalties of sum of the money mentioned in the said condition.

In case I/We fail to undertake the supply of commodities or violate any of the said terms and conditions of tender dated this day _____ of _____ 2014, I/We understand that the sum of security deposit, the full value of which will be absolutely forfeited by the said purchaser without prejudice to any other rights or remedies to the said purchaser in the office.

Witness.....

Address.....

Occupation.....

Signature of Tenderer
(Name & Seal.....)

The above tender is hereby accepted by me on behalf of Government of Chhattisgarh,
Dated2014.

**Deputy Director of Veterinary
Services, Dist Narayanpur
Chhattisgarh**

Specimen 4: Manufacturing and Marketing Certificate

This is to certify that M/s _____ are holding valid manufacturing license no. _____ Date _____ of the state and they are manufacturing the following products since the last two years.

It is further certified that the following products are also being marketed for the last two years.

The products are as follows:

S.No.	Name of the Product Strength	Specification
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Date: -

Sign & Seal
State Drug Controller

Specimen 5: Performance Statement in an affidavit before the Executive Magistrate/Public Notary executed on a Non judicial stamp paper of Rs 50/-

**PERFORMANCE STATEMENT
(For a period of last two years)
(2012-2013 & 2013-2014)**

Name of the Firm: _____

Order placed by (full address of Purchaser)	Order No. and date	Description and quantity of ordered Drugs & Medicines	Value of order (Rs)	Delivery period		Remarks indicating reasons for late delivery, if any	Was the supply MILK TESTING LABORATORY EQUIPMENT satisfactory?(attach a certificate from the Purchaser/Consignee)
				As per Original contract	Actual		

Signature and seal of the Bidder _____

Specimen 6: Acceptance of Terms and Conditions in an affidavit before the Executive Magistrate/Public Notary executed on a Non judicial stamp paper of Rs 50/-

Acceptance of Terms and Conditions

To,
Deputy Director of Veterinary Services,
Distt. - Narayanpur , Chhattisgarh

Dear Sir,

We submit here with our proposal on your Tender Notice..... Dated with our quotation against respective items. We have carefully perused the Terms & Conditions of the Tender document and accept the same.

For, and on Behalf of the firm

(Firm's Name & Address)

(Signature of Authorized Signatory)

WITNESS:

Signed in my presence:

Name:.....

Designation:.....

Seal:

Notary Public

(With Name & Complete Address)

Specimen 7: Details of Persons who are working with the Manufacturer/Tenderer who have relatives of any Gazetted officers of Veterinary departments of CG

A list showing the name of the persons who have working with the tenderer and are near relations of any Gazetted officers of Vet. Departments in C.G.

Sr. No.	Name of persons working with tenderer	Related to which Gazetted Officer of Vet. Dep't.	Nature of relation	Remark
1				
2				
3				
4				

Signature of Tenderer

Specimen 8: Details of Manufacturer/Authorized distributor/dealer/supplier

For Manufacturer -

Name of the Tenderer & Full Address

Phone Nos.

Fax

E-Mail

Date of Inception

License No. & Date

Issued by

Valid up to

Details of Installed Production Capacity and Actual Production for the year 2013-14

S.No.	Name of item	Installed Production Capacity	Actual Production for the year 2013-14

*The details of manufacturing unit shall be for the premises where items quoted are actually manufactured (Location of the factory).

Name & Signature of the Authorized Signatory

For authorized distributor/dealer/supplier -

Name of Authorized distributor/ dealer/ supplier, Full address, Phone Nos., Fax nos, Email -----

Name of companies for which the bidder is Authorized distributor/ dealer/ supplier (attach letter of authorization)-----

Name of Manufacturer, Full address*,Phone Nos., Fax nos, Email.....

*The details of manufacturing unit shall be for the premises where items quoted are actually manufactured (Location of the factory).

Name & Signature of the Authorized Signatory

Specimen 9: Declaration for not being Black listed

I/We, M/s-----declare that we are not being blacklisted by any State including Chhattisgarh during last 5 years.

Name & Signature of the Authorized Signatory